



Costock Caravan Hire  
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Office Use Only  
Hirer No.  
Invoice Nos.

## HIRE BOOKING FORM

### HIRER DETAILS

FULL NAME OF HIRER	
FULL ADDRESS	
POSTCODE	
HOME TEL No. (INC. STD CODE)	MOBILE
E-MAIL ADDRESS	

### DATES REQUIRED

START DATE
FINISH DATE

### NUMBER IN PARTY

ADULTS
CHILDREN

### CAR DETAILS / DELIVERY ADDRESS

MAKE
MODEL
C.C. RATING
KERB WEIGHT
REGISTRATION No.
YEAR DRIVING TEST PASSED

### OPTIONAL EXTRAS

FULL AWNING (£110.00)	YES / NO
PORCH AWNING (£60.00)	YES / NO
PORCH AWNING (£40.00)	YES / NO
AWNING ANNEX (£40.00)	YES / NO
ERECTION & DISMANTLING (£50.00)	YES / NO
INNER TENT (£10.00)	YES / NO

### PREFERRED CARAVAN

1st Choice
2nd Choice

#### I enclose/BACS:

Deposit	
Full Payment	
Other (Please state)	

Caravan Hire Charge £		(a)
Deposit @ 50% £		
Awning Charge £		(b)
Erection/Dismantling £		(c)
Delivery £		(d)
Other £		(e)
<b>FULL PAYMENT</b> £		

(total of a,b, c,d, e above)

I have read and agree to the terms and conditions.

Signed .....

Date .....

To Comply with the GDPR consent regulations, I confirm consent to my details being retained for the sole purpose of business transactions in relation to caravan hire..... Please tick this box ☐

## TERMS AND CONDITIONS.

1. The hirer must be over 25 years of age and hold a current full U.K. driving licence **which includes towing**. It must be available for inspection prior to the hire.
  2. You must inform your car insurers that you will be towing a caravan. Usually no additional premium is required. The third party liability whilst towing lies with the vehicles insurance.
  3. A recent utility bill, the certificate of insurance for the towing vehicle and a valid MOT for vehicles over 3 years old must be available for inspection prior to the hire.
  4. We reserve the right to refuse caravan hire without stating our reasons.
  5. Where adverse weather conditions, or any other factors outside of our control, are present or forecast, we reserve the right to refuse caravan hire or to impose restrictions on its use. We also reserve the right not to supply or erect an awning.
  6. The caravan and equipment must only be towed and used by the hirer(s) named on the booking form unless we are advised to the contrary at the time of booking. It must not be rented or hired out to a third party.
  7. The caravan can only be towed and used within mainland UK.
  8. The hirer must ensure that the user payload of the caravan is not exceeded.
  9. An adult over the age of 18 must be using, and be responsible for, the caravan.
  10. The hirer must ensure that the towing vehicle has a suitable tow bar, correctly wired to tow a caravan, and must supply a rectangular rear number plate for the back of the caravan.
  11. The hirer must inform us, as soon as is practical, of any breakdown, accident, loss or damage to the caravan.
  12. The hirer is responsible for the cost and fitting of equivalent replacement of a tyre should it become unroadworthy or damaged during the hire.
  13. The hirer is responsible for any uninsured loss, destruction or damage to the caravan including but not limited to negligence or willful damage.
  14. No person or livestock of any kind is to be carried in the caravan whilst in transit under any circumstances.
  15. Where the caravan has suffered losses or damage which affect the safe and legal towing of the caravan, (except in the case of a total loss), the hirer must, at his own expense, make the caravan road legal and safe before continuing the journey or returning the caravan to our premises.
  16. In the interests of safety and other hirers of the caravans, we adopt a NO SMOKING policy in both the caravan and the awning (if fitted).
  17. No candles or other naked flames are to be lit in the caravan or the awning (fitted caravan equipment is not included in this).
  18. No liability will be accepted for any shortages, or failure of equipment should it occur, or for any loss, accident or injury however caused.
  19. No bicycles are to be carried in the caravans.
  20. Except for the services and awning supplied by ourselves, nothing can be stuck to, or attached to, any part of the caravan, inside or out.
  21. Pets by arrangement only, and may be refused on some caravans.
  22. The caravan is supplied with both a wheelclamp and a hitchlock. Both must be fitted AT ALL TIMES when the caravan is not in transit.
  23. Bookings will be confirmed by email. The caravan will not be reserved until the completed booking form, signed terms and conditions and payment are all received.
  24. All bookings must be accompanied by a deposit payment of 50% of the total hire fee (not including awning or delivery charges if applicable). Once the caravan is reserved, this payment is NON REFUNDABLE under any circumstances. (including Covid-19 consequences).
  25. The balance of the total cost must be paid no later than 6 weeks prior to the start of the period of hire. Should the balance not be paid on time, the caravan will be released for rehire.
  26. Where a booking is made less than 6 weeks prior to the hire period, the deposit payment and balancing payment must be made at the time of the booking.
  27. A surety deposit of £500.00 is required for self-tow caravans or £200 for caravans which are delivered to site. (£500.00 for 3<sup>rd</sup> party hires). This must be paid by bank transfer, prior to collection or delivery of the caravan. This will be fully refunded after the hire if the caravan is returned on time, clean, complete and in a good condition, with the chemical toilet emptied and clean. Damage, shortages, a late return or an excessively dirty caravan will result in the forfeit of some or all of the deposit at our discretion. Failure to empty **and clean out** the toilet will incur a charge of £100.00.
  28. If, due to unforeseen circumstances, the caravan booked is not available, every effort will be made to supply an alternative caravan. Should this not be possible, we will refund the amount paid in full settlement of all claims.
  29. The caravan will be available for collection from 9.00 a.m. onwards on the start day and must be returned to us no later than 4.00 p.m. on the finish day, unless by prior arrangement to the contrary. Late return will result in a charge of £20.00 per hour (or part thereof).
  30. Cancellation more than 8 weeks prior to the commencement of the hire will forfeit the deposit in paragraph 24 above.
  31. Cancellation less than 8 weeks before commencement of the hire period will forfeit 100% of hire payment (not including delivery charges if applicable). However, should the caravan be subsequently rehired for the cancelled period we will refund the balancing payment paid.
- It is the hirers responsibility to arrange cancellation insurance.

I have read and agree to these terms and conditions.

Signed: .....

Date: .....

Print Name: .....